



Enquiry Form

| Booking Details | |
|---------------------|--|
| Company Name | |
| Contact Person | |
| Contact number | |
| Email Address | |
| Booking Date | |
| Number of attendees | |

| Invoicing Details | |
|-------------------------|--|
| Company Name | |
| Postal Address | |
| Contact Person & Number | |
| Contact number | |
| Email Address | |

| Equipment (please indicate required) | |
|--------------------------------------|--|
| Music | |
| Printing | |
| BBQ | |
| Wi-Fi Internet | |
| Other (please specify) | |

| Catering | |
|--|--|
| Coffee (\$3.00 pp) | |
| Cake/slice (\$5.00pp) | |
| <i>Iced water provided complimentary</i> | |
| <i>Other catering available on request (charges apply)</i> | |
| <i>Coffee & Cake deals available on request</i> | |

| Schedule | |
|--------------------------|--|
| Facilitator arrival time | |
| Guest arrival time | |
| Finish time | |

| Room required | |
|----------------|--|
| Meeting Room | |
| Terrace | |
| Tennis Court/s | |

| | |
|-----------------------------------|----------|
| Quote required | Yes / No |
| Quote is valid for <i>30 days</i> | |

| | |
|-------------------|----------|
| Quote accepted | Yes / No |
| Booking confirmed | Yes / No |

Please sign and send to email address listed below.

*Any questions please contact the centre on (07) 3367 8585 or emerson@tennisgear.com.au

Name _____

Date _____

Signature _____